

## Hemingby Parish Council

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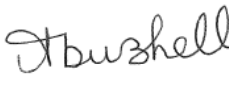
### To all members of the Parish Council

Dear Councillor,

You are hereby summoned to attend the annual meeting of Hemingby Parish Council, which will be held on Thursday 16<sup>th</sup> May in the Village Hall commencing at 7.45pm or at the conclusion of the public forum whichever is the sooner.

The business to be dealt with at the meeting is listed in the agenda.

**There will be a 15 minute public forum between 7.30 and 7.45 when members of the public may ask questions or make short statements to the Council and your attendance is also requested during this period.**

*Signature:* 

Clerk to the Council

Date: 09.05.19

### AGENDA

1. Election of Chairman and Vice Chairman and signing of 'Declaration of Acceptance to Office'
2. To receive declarations of acceptance of office and to decide when any declarations of acceptance of office which have not been received shall be received
3. To appoint representatives to the Village Hall and Play Area Committees
4. Chairman's remarks
5. Apologies for absence and reasons given
6. To receive declarations of interest in accordance with the Localism Act 2011 and to consider granting dispensation(s) to any members present on their disclosable pecuniary interest so that they may take place in the debate and vote, as per section 22 of the Act
7. To set dates for 2019/20 parish council meetings and a date for next year's annual parish meeting.

8. To approve the renewal of the insurance with Inspire from 01 June 2019 at a cost of £673.32, and to resolve to ask the Hemingby Play Area Committee to reimburse the Parish Council with the cost of insuring the play equipment.
9. To review Standing Orders and Financial Regulations
10. To resolve that the Parish Council meets the Criteria to be eligible to use the General Power of Competence
11. Notes of the meeting held on 21<sup>st</sup> March 2019 to be approved as the minutes
12. Report from the Clerk and Councillors on matters outstanding and actions arising from the minutes
13. Reports from District and County Councillors, and the Police
14. To receive reports from the Village Hall Committee and Play Area Committee
15. To receive a further update on the superfast broadband issue in the village
16. To consider items of correspondence received since the last meeting
17. To consider how the Parish Council can assist with the issue of car parking at the village hall
18. 2019/20 Year End accounts
  - a. To receive feedback from the internal auditor and take appropriate action
  - b. To resolve to certify the Parish Council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
  - c. To complete section 1 – Annual Governance Statement of the Annual Governance and Accountability Return (AGAR)
  - d. To approve the accounting statements for year ending 31<sup>st</sup> March 2019
19. Financial Matters:
  - a) To resolve to pay Hemingby Village Hall Committee £70 for the hire of the village hall for seven meetings during 2019/20.
  - b) To resolve to pay Craig Knighton £57 for annual website hosting and domain name fees
  - c) To receive a financial report
20. Items for the next agenda.